



## **2025-2026 PRIVATE LESSONS POLICIES**

### **ATTENDANCE – FALL AND WINTER/SPRING SEMESTERS**

Private Lessons at the Des Moines Symphony Academy are divided into two semesters: Fall (Sep-Dec) and Winter/Spring (Jan-May). Enrolled students will take weekly lessons based on the enclosed Private Lessons Calendar. It is the responsibility of the student to take their regularly scheduled lesson and credits for missed lessons due to student absence will not be issued. Students are allowed one (1) absence per semester, which will be made up at the availability of the Instructor within the semester. If an Instructor needs to cancel a lesson, this lesson will be made up within the semester and will not count towards the one (1) allowed student absence. If an Instructor needs to cancel a lesson and is unable to provide a make-up, a credit for that missed lesson will be offered.

### **SUMMER LESSONS**

During the months of June, July and August, enrolled students may schedule lessons on an individual basis. It will be the responsibility of the student to schedule all lessons with their Instructor and refunds for missed lessons will not be issued. Students must give their instructor at least 24 hours' notice if they are unable to attend a scheduled lesson. Failure to provide 24 hours' notice will be considered an unexcused absence and the student will be charged for this missed lesson.

### **ADULT STUDENTS**

Students over the age of 18 may schedule and pay for lessons on an individual lesson basis. Adult students must give their instructor at least 24 hours' notice if they are unable to attend a scheduled lesson. Failure to provide 24 hours' notice will be considered an unexcused absence and the student will be charged for this missed lesson.

### **ENROLLMENT/DISCONTINUING LESSONS**

Students may begin Private Lessons at any time during the school year with their semester's tuition prorated accordingly. If a student decides to discontinue Private Lessons, we ask that they provide their Instructor at least two weeks' notice of discontinuation. A reconciliation of semester tuition charges and payments will be configured upon receiving notice of discontinuation.

### **TUITION INVOICES & PAYMENTS**

Tuition invoices will be emailed at the beginning of each semester. Tuition for Private Lessons can be paid in full or in installments. A chart detailing tuition rates and semester amounts is enclosed. Tuition payments can be made by check or paid online using the link included on the invoice. Checks should be made payable to the Des Moines Symphony Academy. If paying by check, please include the student's name in your check's memo field. Please do not give tuition payments directly to Instructors.

### **MONTHLY TUITION STATEMENTS**

Monthly Tuition Statements will be sent to families with an outstanding semester tuition balance. These statements will include all tuition payments received and the remaining tuition owed for the given semester. Students who do not fulfill their tuition obligation for a given semester will not be allowed to register for the next semester of lessons until their account is brought current.

### **STUDENT SAFETY**

Student safety is a top priority at the Des Moines Symphony Academy. In our continuing efforts to keep the Symphony Academy a safe and nurturing learning environment, all Symphony Academy Faculty undergo background checks and are required to complete Youth Protection Training. Because The Temple for Performing Arts is open to the public for many different uses throughout the day (7 days a week), we ask that parents/guardians of younger students escort them to and from their music lessons, classes and rehearsals.

### **INCLEMENT WEATHER**

In the event that the Des Moines Public OR West Des Moines Community School Districts cancels or dismisses classes early due to inclement weather, private lessons will either transition to a virtual format, made-up in person at a later date or cancelled by the Instructor with no scheduled make-up. Notice of a Symphony Academy closing will be posted on the Symphony Academy website and emailed to all families. Private lessons Instructors will inform their students how lessons will be offered in the event of a Symphony Academy closing. Any lesson cancelled by the Instructor without a make-up will be credited to the student's account.



DES MOINES SYMPHONY  
**ACADEMY**  
 2025-2026 PRIVATE LESSONS CALENDAR

FALL SEMESTER – 15 Lessons Sep 2 – Dec 21, 2025						
September 2025						
Sun	Mon	Tue	Wed	Th	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
October 2025						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
November 2025						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
December 2025						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sep 1  
 Nov 25-Nov 30  
 Dec 22-Jan 4  
 Jan 19  
 Mar 16-22  
 May 19-31

Labor Day - No Lessons  
 Thanksgiving Break – No Lessons  
 Holiday Break – No Lessons  
 MLK Day – No Lessons  
 Spring Break – No Lessons  
 End of Semester Break - No Lessons

WINTER/SPRING SEMESTER – 18 Lessons Jan 5 – May 18, 2026						
January 2026						
Sun	Mon	Tue	Wed	Th	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
February 2026						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
March 2026						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
April 2026						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
May 2026						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



## 2025-2026 PRIVATE LESSONS TUITION RATES

30 MINUTE LESSONS	RATE	NUMBER OF LESSONS	TOTAL SEMESTER TUITION
FALL (Sep-Dec)	\$37.00	15	\$555.00
WINTER/SPRING (Jan-May)	\$37.00	18	\$665.50
45 MINUTE LESSONS	RATE	NUMBER OF LESSONS	TOTAL SEMESTER TUITION
FALL (Sep-Dec)	\$55.00	15	\$825.00
WINTER/SPRING (Jan-May)	\$55.00	18	\$990.00
60 MINUTE LESSONS	RATE	NUMBER OF LESSONS	TOTAL SEMESTER TUITION
FALL (Sep-Dec)	\$74.00	15	\$1,110.00
WINTER/SPRING (Jan-May)	\$74.00	18	\$1,332.00